

**INSTITUTE OF BIORESOURCES AND SUSTAINABLE DEVELOPMENT (IBSD)
(Department of Biotechnology, Govt. of India)
Ministry of Science and Technology, Government of India)
Takyelpat, Imphal-795001 (MANIPUR)**

EXPRESSION OF INTEREST (EOI)

FOR

**Selection of firm as Architectural Consulting Firm (ACF) or
Architectural Design Services Design etc.**

ENGAGEMENT OF AN ARCHITECTURAL CONSULTANCY FIRM FOR CONSTRUCTION ACTIVITIES OF IBSD AT TAKYELPAT, IMPHAL

1. Introduction:

The Government of India, Ministry of Science & Technology, Department of Biotechnology is setting up the IBSD on its plot of 4.26 acre land situated at Takyelpat, Imphal West, Manipur

2. Invitation of Expression of Interest (EOI):

IBSD has been entrusted with the responsibility of selection of an Architectural Consultancy firm with proven competence and Track record of having successfully completed similar projects, as further described hereinafter.

3. Scope of Work: The scope of work shall be as follows:

- i) Preparation of Master Plan, Architectural and Engineering design of buildings, infrastructure services;
 - ii) The individual facilities of the master plan shall be of such standard that they are befitting a Scientific and educational institute of high standard and class envisioned for IBSD.
 - iii) Preparation of all inputs and obtaining necessary approvals of various statutory and institutional authorities.
 - iv) Drawing up specifications and tender document, contract conditions, preparing detailed estimates at prevailing CPWD rates and terms for the entire works.
 - v) Preparation and submission of 'As-Built' drawing of all buildings, their structural details, details of all facilities/services after completion of works.
 - vi) Execution of the work in close collaboration with the Employer and its Construction Management Agency.
4. The agencies will have to submit EOI in the prescribed format along with supporting documents in two bids as follows:

- 1) Technical Bid
- 2) Financial Bid

Each of these bids to be put in separate sealed envelop clearly super scribed "Technical Bid for EOI for Architectural Consultancy Firm for setting up Institute of Bioresources and Sustainable Development (IBSD)"

"Both these sealed envelops shall be put in one sealed envelops (Containing address, Name and Contact Number) and clearly super scribed "EOI for Architectural Services for setting up IBSD, Imphal.

4.1 Technical Bids:

The details to be furnished in Technical Bids are:

- 1) Name of the firm
- 2) Details of Registration/accreditation of the firm.
- 3) Company profile giving complete information on organization, financial status, turn over during the preceding 5 years.

4) Company's balance sheet of the preceding 3 years duly audited.

5) List of projects executed during the last five years in the following format:

Sl. No.	Name of the project, its cost, location & client's name and complete address including name, designation and phone no. of contact person	Nature of project (give brief details of scope of work)	Date of start of Project	Date of completion of Project	Time taken	Time over run, if any, (to be taken from original date of completion of project and not from extended date of completion with reasons for time over-run)	Cost over run, if any (to be taken from the original cost of Project award with reasons for cost over-run)
1.							
2.							
3.							
4.							
5.							

6. Vision and approach of Architectural Consultancy Firm (ACF) on the EOI (in one page)

7. Details of the technical manpower, total strength of the organization giving breakup of specialists i.e. Architects, Engineers, Quantity Surveyors etc. with their Qualification/experience.

8. Hierarchy of the staff and their numbers at each level likely to be deployed for this project, with their qualifications and experience. Details of sub-consultants/associated consultants for various services and specialty jobs to be engaged for the project, together with their manpower details, qualifications and experience.

9. Furnish financial capability including financial turnover in last 5 years i.e., 2005-06, 2006-07, 2008-09, 2009-10

10. Furnish net worth of company in last 5 years i.e. 2005-06, 2006-07, 2008-09, 2009-10

11. Furnish a copy of Completion/Performance Certificate from the clients for projects executed as given in 9.1(5) above.

4.2 Financial bid:

The financial bids for the above scope of work shall be submitted in a sealed envelop separately, and should be signed in ink by the authorized Signatory of the agency in his own hand. The financial bids must indicate the fee chargeable as Percentage of the Value of scope of Work to be executed by the consultants in both words and figures. The estimated cost of Project is Rs. 32 .0 crores (Rupees thirty two crores only). The Fees chargeable as percentage of project cost shall be indicated in both words and figures. In case of any discrepancy, the fees indicated in words shall be considered.

5. Evaluation Plan-Qualification Criteria

The employer will evaluate the Technical bids for short listing the agencies inter alia based on the following qualification criteria.

5.1 Technical Qualification

- a) Past experience of the bidder:
 - i) The bidder should have minimum of Ten Years of experience of rendering Architectural Consultancy (AC) services.
 - ii) Experience of successfully executing at least one (1) similar project of total cost of Rs. 30 crores and above or two (2) similar projects of Rs. 15 crores and above in the last 5 years as a architect (2005-06) upto (2009-10).
- b. Accreditations: The prospective bidder should be registered with Council of Architecture in India.

THE BIDDER WHO FAILS TO MEET ANY OF THESE CRITERIA WILL NOT BE CONSIDERED FOR FURTHER EVALUATION PROCESS. THEIR BIDS SHALL BE SUMMARILY REJECTED.

6. Evaluation Plan- Technical & Financial Proposals

The proposal of the bidders short listed in the qualification at para 5.0 will be evaluated through Combined Quality cum Cost Based System (CQCCBS) as per following criteria:

- 1) Technical Bid Evaluated- 75% weightage - (75 points)
- 2) Financial Bid Evaluation- 25% weightage - (25 points)

Each of the short listed bidders who meet the qualification criteria as outlined at 5.0 above will be invited to make a presentation before an Evaluation Committee (EC) covering the quantifiable evaluation criteria given below and the information already submitted by them in the original bid document. In addition, the Evaluation Committee may also seek clarifications on the information and other documents already submitted by the bidder. Following the presentation, the Evaluation Committee will evaluate the bidders technically by assigning them appropriate marks out of the maximum for each of the evaluation criteria as below. The average of the marks given by the members of the EC shall be the marks in the technical evaluation criteria. A bidding to be technically suitable must score at least 60% marks i.e. 45 out of 75 marks. Financial bids of only technically suitable bidders will be opened. Financial bids of bidders who do not qualify in technical bids shall be returned unopened.

The decision of the Evaluation Committee shall be final and binding.

7. The Technical Evaluation criteria and the maximum marks assigned for each criteria are as follows:

- i. **Experience:** Years of experience of the bidder as Architects (after registration with Council of Architecture) **15 Points**
- ii. **Track record:** Successfully delivering one similar Project of Rs. 30 crores or 2 similar projects of Rs. 15 crores each in last 5 years (2005-06 to 2009-10) as lead architect **15 points**

- iii. **Company Strength:** As evidenced by Company turn-over, landmark projects handled, design competitions won **15 points**
- iv. **Personnel strength:** of having qualified Engineers, Architects and Quantity surveyors, who are Minimum Graduate and having minimum five years of relevant experience in ACF services **15 points**
- v. Submission of concept design, block models etc. **15 points**

7.1 Financial Score Evaluation criteria and assigning of marks out of maximum of 25 marks:

The Financial Bids of the technically suitable short listed bidders will be opened after their presentation to the Evaluation Committee.

The technically suitable bidders quoting lowest rates in financial bid will score maximum i.e. 25 points. Marks of the others bidders will be assessed proportionately as $25 \times \text{Lowest Financial Bid} / \text{Financial Bid of Bidder}$ being evaluated.

The bidder scoring highest combined score in both technical and financial evaluation (out of 100 marks) will be finally selected for the award of the contract.

8. Agreement:

The selected ACF has to execute an Agreement for the execution of the work on a Non Judicial Stamp paper of the prescribed value.

9. Terms and Conditions

1. The EOI/Bid documents/terms & conditions/clarifications/Presentation before the Evaluation Committee shall, on acceptance of EOI be attached & deemed to form part of the contract documents.

10. Tender Validity:

The tender shall be valid for a period of 90 days from the due date for submission of Tender or any extended date as indicated in the following para.

In exceptional circumstances, prior to the expiry of the original validity, IBSD may request the Tenders to extend the period of validity for a specified additional period. IBSD's request and tenderer's response shall be in writing. A Tenderer refusing extension of validity will not be considered for the award of the work and his tender documents will be returned after finalization of tender. A Tenderer agreeing to the request will not be permitted to modify his Financial Bid unless required to do so in writing by IBSD.

11. Last Date of Submission of Bids:

Last date for Submission of completed bids is **30.10.2010 by 3.00 p.m** in the **office of Director (I/C), Institute of Bioresources and Sustainable Development (IBSD), Takyelpat, Imphal - 795001, Manipur** or **Director, Room No. 810, 8th Floor, Department of Biotechnology, Block - II, CGO Complex, Lodhi Road, New Delhi - 110003.**

12. **Opening of technical Bids:** Technical Bids shall be opened in the presence of bidders or their authorized representatives in the Conference Room of DBT, in the

address given above. The exact time and date will be informed to the applications in due course. Authorized representatives should carry their letter of authorization with them to attend the tender opening. A Pre-Bid Conference shall also be held. The venue, time and date of the meeting shall be informed in due course.

Late/Delayed tenders shall be summarily rejected.

Dated: 09.09.2010

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Director (I/C),
Institute of Bioresources and Sustainable Development (IBSD),
Takyelpat, Imphal - 795001, Manipur

Technical Parameters:**I. Factors to be evaluated by the Evaluation Committee on the basis of Documents and Presentation:**

Sl. No.	Parameters	Description of parameters	Marks	Evaluation Methodology
1.	Past Experience	Experience of bidder as AC Firm handling projects	15	The bidder having experience of 10 years or more as ACF duly registered with the Council of Architecture will be awarded full marks & other bidders will be assigned marks proportionately.
2.	Track Record	Experience of having successfully delivered similar projects within time schedule and cost estimates. Projects of total cost of Rs. 15 crores and above only.	15	The bidders who have successfully delivered two projects in the last 5 years will be assigned full marks & other bidders will be assigned marks proportionately.
3.	Personal Strength	Strength of Qualified Graduate Engineers, Architects, Quantity surveyors with minimum of 5 years of ACF experience	15	The bidders having combined personnel strength of 10 or more Engineers, Architects, Quantity surveyors will be awarded full marks & others will be assigned proportionately marks.
4.	Company Strength	Financial credential in terms of turn over from ACF services, landmark projects handled, design competitions won	15	The bidders having turn over of Rs. 2 crores or more, land evidence of landmark project and design competition will be assigned full marks & other bidders will be assigned proportionate marks.
		Total marks	60	

II Factors to be evaluated by the Evaluation Committee on the basis of Presentation:

Sl. No.	Parameters	Description of parameters	Marks	Evaluation Methodology
1.	Submission of Concept Design, block models etc.	The concept designs comprising Master Layout Plan, Plan & Elevation of individual buildings,	15	i) The bidders will be required to demonstrate the efficiency of their organization's competence

		services, block models will be submitted.		in preparing concept designs / models, traffic flow pattern, integration of two plots of the institute into a cohesive campus.
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III Price Bid Evaluation:

Sl. No.	Parameters	Description of parameters	Marks	Evaluation Methodology
1.	Fee chargeable	Fee chargeable by the bidder for rendering ACF services for the project as percentage of the project cost (of Rs. 32 crores)	25	Bidders offering the lowest fee will be assigned full marks and other bidders will be assigned marks proportionately.